

Tenancy Application

Please note that all fields are required to process your application.

All information collected on this application is used for the purpose of completing a background and/or credit history check. You will be asked to present to pieces of identification for verification processed. All information collected is kept in strict confidence and is held in a secured and confidential location. All applications not accepted will be destroyed upon rejection. We do not keep any previous applications on file.

- A. I/We, the undersigned, herein also known as the application, hereby offer to rent residential premises in British Columbia know as:
 Suite Number: _____ Building Address: _____
- B. At a monthly rent of \$ _____ Plus Parking \$ _____ Date occupancy desired: _____

Pacific Asset Management Corporation (“PAMC”) #301 – 1124 Lonsdale Ave, North Vancouver, BC V7M 2H1, and if the applicant accepted, will enter into the Residential Tenancy Agreement shown to me/us, which I/we have had an opportunity to examine. This offer is subject to acceptance by the PAMC and is open for acceptance for FIVE business days, ending at 4:00pm following the date herein. If the applicant fails to enter, or proceed with the Residential Tenancy Agreement after the offer is accepted, the applicant may be held liable for payment of the equivalent of one month’s rent to the Landlord. If the application is accepted, a security deposit in the amount of one half of one month’s rent will be required within TWO business days of application completion date or before possession, whichever occurs first.

It is agreed and understood by the parties that Pacific Asset Management Corporation is not a stakeholder in the transaction by receiving the Security Deposit and that the security deposit may be released to the Landlord. It is agreed that rent is payable promptly in advance by the first day of every month.

C. Applicant’s Details (Mandatory)

Last Name: _____	First Name: _____	Middle Initial: _____
Date of Birth: _____	Cell Phone Number: _____	Work Phone Number: _____
Currently Address		
Suite Number: _____	Street Address: _____	City: _____
Province: _____	Postal Code: _____	Home Phone Number: _____
Building Manager/Landlord: _____	Length of Occupancy: _____	Landlord’s Phone _____
Number: _____		
Reason for Leaving: _____		

Previous Address (If above is less than 3 years)

Suite Number: _____	Street Address: _____	City: _____
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Province: _____	Postal Code: _____	Contact Phone Number: _____
Building Manager/Landlord: Number: _____	Length of Occupancy: _____	Landlord's Phone _____
Reason for Leaving: _____		

D. Employment Information (Mandatory)

Current Employer: _____	Occupation: _____	How long: _____
Employer's Address: Number: _____	Salary Range: _____	Employer's Phone _____
Previous Employer: _____	Occupation: _____	How long: _____
Employer's Address: Number: _____	Salary Range: _____	Employer's Phone _____

If Applicant is currently not working or has limited work history they may supply the following information to Head Office, for proof of financial capacity. Approved information: Financial Bank Statement, most recent T4, Employment Letter from employer, Payslip from most recent paycheque* must be within past 30 days)

E. List two (2) personal references, not related to you:

Name: _____	Contact Phone Number: _____	
Street: _____	City: _____	Province: _____
Name: _____	Contact Phone Number: _____	
Street: _____	City: _____	Province: _____

F. Full names of all OTHER ADULT persons (age 19 years or older) to occupy the premises

First Name: _____	Last Name: _____
First Name: _____	Last Name: _____
First Name: _____	Last Name: _____

G. Full names of all MINOR persons (age 18 and younger, including infants) to occupy the premises

First Name: _____	Last Name: _____	Date of Birth (DD/MM/YY) _____
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First Name: _____

Last Name: _____

Date of Birth (DD/MM/YY) _____

Please initial all boxes to indicate you have read each statement and are in agreement.

I/We warrant and confirm that the information given in this application form is true and correct. By transmitting the online tenancy application you are accepting the terms and conditions as outlined above.

I/We, the Applicant(s), consent for PAMC to contact all parties listed above to verify the ability to pay Rent. Should more information be required, PAMC has consent to complete a Credit Report.

If our application is approved and accepted by both parties, I/We, the Applicant(s), consent to PAMC to disclose the above information to a collection agency, in dealing with collective debt on behalf of PAMC.

If our application is approved and accepted by both parties I/We, the Applicant(s), confirm to PAMC that we will take out and carry appropriate Rental Insurance during the occupancy of the tenancy and will provide a copy of the insurance to PAMC upon request.

If our application is approved and accepted by both parties, I/We, the Applicant(s), we understand that SMOKING AND VAPING is strictly prohibited in and on the property at all times.

H. This document does not form a “Tenancy”, it is an offer to rent subject to the Landlords approval based on information supplied and other possible applicants and offers pending.

* To allow for a faster application process, where more than one Adult will occupy the premises it is advised that each Adult submit individual applications at the beginning of the application process.

Date Application Submitted (DD/MM/YY)

Application Submitted By:

OFFICE USE ONLY

Received by _____

Date Received _____

Additional information required: Bank Statement Employment Letter

Application Notes _____

Application Deposit Received: YES NO

APPROVED _____ DENIED _____